

Date: 06-02-2024

## LETTER OF TRANSFER

To,  
Osama Khan  
Accounts & Check Processing Department  
Flat No. C3, KDA, LAL Flats Block 10-A, Gulshan E Iqbal Karachi.

Sub: - Transfer order to another Department

Dear Osama Khan,

We would like to inform you that you are transferred from the "Accounts & Check Processing" to the "Quality Assurance" department with the post of QA Executive with effect from 02-02-2024.

Your basic pay will remain the same till further notice by Management.

You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.

Best Regards,

ppedology (Pvt.) Ltd  
Human Resources  
Appedology Pvt. Ltd.

Osama  
06/02/24